

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

June 29, 2022

1:30-4:00p.m.

Virtual Via Zoom

AGENDA

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

When: Jun 29, 2022 01:30 PM Pacific Time (US and Canada)
Topic: UPCS Board Meeting, June 29, 2022

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_MU3gXDGATmq5m5vhe5HUYg

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to cevans@pleasantvalleysd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

- A. **Call to Order (1:30-1:40)**
- B. **Adoption of the Agenda**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

- C. **Pledge of Allegiance**

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____
<u>Administration</u>		
Charmon Evans	_____	_____
Veronica Solorzano	_____	_____

- E. **Board Action Item: Pursuant to Government Code Section 54953(e)**

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Director's Recommendation: The Executive Director recommends approval of Government Code Section 54953.

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

- F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

- G. Directors' Reports**

- H. Swearing in of new Board Member, Jessica Lavariega Monforti**

- I. Board Reports, Correspondence, and Communication**

- J. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

- A. Consent Agenda (1:40-1:45)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the May 26, 2022 Regular Board Meeting**
- 2. Minutes of the June 16, 2022 Regular Board Meeting**
- 3. New Hires**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

- Topic/Agenda Item: 2022-2023 Local Control Accountability Plan update for UPCS (LCAP); including the Budget Overview for Parents and Local Indicators, 2021-2022 Supplement, Action Tables, LCAP Instructions (1:45-1:55)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the 2022-2023 LCAP Package

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

2. Topic/Agenda Item: Review and Approval of the 2022-2023 Budget for UPCS (1:55-2:05)

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 Budget for UPCS

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

3. Topic/Agenda Item: Review and approval of the May Financials for UPCS (2:05-2:15)

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the May Financials for UPCS

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

4. Topic/Agenda Item: Required Oral Report and contract approval for 2022-2023 school year regarding Executive Director (2:15-2:20)

Personnel Involved: Talya Drescher

Fiscal: Base salary \$152,474.05, employer paid STRS \$29,122.54, employer paid Medicare \$1593.35, employer paid SUI \$304.00, employer paid Workers Comp \$2515.82, employer paid Med, Dent, Vision \$11,724.00. Total \$197,733.77

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The board president recommends approval of the Executive Director Contract

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of Education Protection Account Spending Plan for 2021-2022 (2:20-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Education Protection Account Spending Plan for 2021-2022
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and Approval of Expanded Learning Opportunities Program, ELOP (2:30-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Expanded Learning Opportunities Program, ELOP
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

7. Topic/Agenda Item: Review and Approval of the College Cubs Club (2:40-2:55)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the College Cubs Club

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

8. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher’s consent (2:55-3:10)

Jon Altschuler-Math, Science, PE

Brenda Goodson-ELA

Amanda Jacobs-ELA

Carmen Jimenez-Spanish

Katie Koch-ELA

Kelly Ogg-ELA

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: It is recommended that the Governing Board authorize the teaching assignments for the teachers listed.

Charmon Evans

Executive Director

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

9. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80020.4.1 (a) & (b) Staff Development 80020.4 (a) Program Coordinator (3:10-3:20)**
 Rebecca Kruse-Staff Development and Program Coordination

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the assignment listed.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

10. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code 44258.7 (c) & (d) (3:20-3:30)

Michiko Furukawa-Art
Mauricio Giron-Music

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the assignments listed.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

11. Topic/Agenda Item: Review and Approval of new Special Ed Aide position on the Salary Schedule (3:30-3:40)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the new Special Ed Aide position on the Salary Schedule

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

12. Topic/Agenda Item: Review and Approval of the 2022-2023 Excellent Education (ExED) Contract (3:40-3:45)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 Excellent Education (ExED) contract

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Roberto Martinez				
Jesús Torres				
Lindsay Walker				

13. Topic/Agenda Item: Preschool Program Self Evaluation (3:45-3:50)

Personnel Involved: Charmon Evans

14. Topic/Agenda Item: TK Plan (3:45-3:50)

Personnel Involved: Charmon Evans

ADJOURN OPEN SESSION

III. Closed Session

A. Topic/Agenda Item: Discipline/Dismissal/Employment/Review

Executive Director Annual Review

Personnel Involved: Charmon Evans

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN
CLOSED SESSION, IF ANY**

IV. Board of Directors Announcements/Remarks

**V. Future Agenda Items: Next Meeting, Thursday August 25, 2022
5:30- 7:00**

VI. Adjournment